

## Notice of Meeting


# Surrey Local Outbreak Engagement Board



**Date & time**  
Friday, 20 November  
2020  
at 1.30 pm

**Place**  
Remote meeting

**Contact**  
Amelia Christopher  
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 We're on Twitter:  
@SCCdemocracy

**Please note that due to the COVID-19 situation this meeting will take place remotely.**

**Please be aware that a link to view a live recording of the meeting will be available on the Surrey Local Outbreak Engagement Board page on the Surrey County Council website. This page can be accessed by following the link below:**

**<https://mycouncil.surreycc.gov.uk/ieListMeetings.aspx?CId=820&Year=0>**

**If you have any queries relating to accessing this agenda please email [amelia.christopher@surreycc.gov.uk](mailto:amelia.christopher@surreycc.gov.uk)**

### Board Members

Joanna Killian	Chief Executive, Surrey County Council
Mr Tim Oliver	Leader of Surrey County Council
Ruth Hutchinson	Director of Public Health, Surrey County Council
Mrs Sinead Mooney (Chairman)	Cabinet Member for Adults and Health, Surrey County Council
Mrs Mary Lewis	Cabinet Member for Children, Young People & Families, Surrey County Council
Karen Brimacombe	Chief Executive, Mole Valley District Council
Annie Righton	Strategic Director, Waverley Borough Council
Cllr Mark Brunt (Vice-Chairman)	Leader of the Council, Reigate & Banstead Borough Council
Cllr Stuart Selleck	Leader of the Council, Elmbridge Borough Council
Dr Charlotte Canniff	Clinical Chair, Surrey Heartlands Clinical Commissioning Group
Sue Sjuve	Chair, Royal Surrey NHS Foundation Trust
Dr Pramit Patel	Lead Primary Care Network (PCN), Clinical Director Primary Care Networks - Surrey Heartlands
Gavin Stephens	Chief Constable of Surrey Police
David Munro	Surrey Police and Crime Commissioner
Andrew Lloyd	Independent Chair, Frimley Health and Care Integrated Care System
Louise Punter	Chief Executive of Surrey Chambers of Commerce

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 MINUTES OF THE PREVIOUS MEETING: 25 SEPTEMBER 2020**

(Pages 5  
- 16)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

#### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (*16 November 2020*).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (*13 November 2020*).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 COVID-19 SURVEILLANCE UPDATE**

(Pages  
17 - 20)

Daily surveillance of COVID-19 data and intelligence is key to identifying increasing rates of COVID-19 in the community and taking prompt action as per Surrey's Escalation Framework (ie deployment of mobile testing units, internal/external communications). A COVID-19 Intelligence Report for Surrey, summarising data that is in the public domain, is now being

published every Monday and Thursday. In addition, 7-day cases and rates infographics is now being published daily. A process to support enhanced Local Contact Tracing data requirements is being established.

**6 COVID-19 LOCAL OUTBREAK CONTROL PLAN UPDATE**

(Pages  
21 - 26)

The report details progress on Surrey's Local Outbreak Control (LOC) Plan which was published on 30 June 2020, including key outcomes and milestones to date, challenges and next steps going forward.

**7 LOCAL OUTBREAK CONTROL COMMUNICATIONS PLAN UPDATE**

(Pages  
27 - 28)

A communications and engagement strategy has been developed to support the Local Outbreak Control Plan from the 1 July 2020. The primary objective of the NHS Test and Trace Communications Plan for Surrey is to communicate Test and Trace advice and guidance to maximise awareness and compliance and so help contain and reduce the spread of COVID-19. The Communications Plan has evolved as more has been learnt about our public health response to the virus and this report provides the latest update on communications activity.

**8 DATE OF NEXT MEETING**

The next meeting of the Surrey Local Outbreak Engagement Board will take place on 18 February 2021.

**Joanna Killian  
Chief Executive  
Surrey County Council**

Published: Thursday, 12 November 2020

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Surrey Local Outbreak Engagement Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.